

Village of Sister Bay Fee Schedule

Dog License - Unaltered	\$10
Dog License - Spayed or Neutered	\$5
Dog License late fee (after May 30)	\$25

Operator's License - 1 year	\$15
Operator's License - 2 year	\$25

Tobacco License	\$10
Temporary Class "B" Beer (Picnic) License	\$10
Class "A" Beer License	\$100
"Class A" Liquor License	\$500
Class "B" Beer " License	\$100
"Class B" Liquor License	\$500
Class "C" Wine License	\$100
300-Seat "Class B" Liquor License**	\$500
<i>**subject to licensing criteria and initial fee of</i>	\$10,000

Register of Deeds Recording Fees	\$75 minimum, varies per document type
Copies of recorded documents	\$2 first page, \$1 each additional page (effective beginning 10/11/2021)

Copy charges - public records	\$0.25 per page
Fax charges	\$0.25 per page

Sales Tax	5.50%
Room Tax	8.00%
Premier Resort Area Tax	0.005%

Special Assessment Letter Request - Village	\$30
Special Assessment Letter Request - Utilities	\$30

Facility Rentals

***Separate Security Deposit is required ***
Rates include sales tax

Village Hall	\$30/hr or \$200/day
Gazebo	\$50/day
TKH Building	\$75/day
Sports Complex Pavilion	\$150/day
Sports Complex Ball Fields	\$50/day
Sports Complex Tennis/Pickleball Courts	\$10/2-hour time block
Fire Station - Large Meeting Room	\$50/day
Fire Station - Small Meeting Room	\$25/day

Park rentals are Friday - Monday to accommodate tent rental companies

Waterfront Park (May, June, September, October)	\$1,900
Waterfront Park (July & August)	\$3,500
Marina Park & Lienau Hill (May, June, Sept. Oct)	\$1,500
Marina Park & Lienau Hill (July & August)	\$2,500

Zoning and Development Fees

Preliminary Subdivision Plats	\$250 plus \$50 per dwelling unit
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Residential Condominium	\$250 plus \$50 per dwelling unit
Commerical Condominium	\$250 plus \$50 per business unit
Certified Survey Maps	\$500 (effective beginning 10/11/2021)
Driveway Approach Permits	\$25
Site Plan and Building Plan Review	\$1,000 (effective beginning 10/11/2021)
Landscaping Plan Review	\$500 max (effective beginning 10/11/2021)
Sign Permit	\$50 (no fee to replace existing signs)
Sandwich Board Sign	\$20
Special Event or Fundraising	\$50 (no fee to VOSB non-profit groups)
Special Plan Commission or Board Meeting	\$750 minimum
Rezoning Map Change	\$700 (effective beginning 10/11/2021)
Zoning Code Text Change	\$1,000 (effective beginning 10/11/2021)
Conditional Use Permit	\$1,000 (effective beginning 10/11/2021)
Official Map Amendment	\$1,000 (effective beginning 10/11/2021)
Amendment to Conditional Use Permit	\$1,000 (effective beginning 10/11/2021)
Planned Unit Development	\$2,000 min + \$50 per unit over 30 units
Appeal to Zoning Board of Appeals	\$500
Standard Zoning Permit	\$50
Zoning Permit Accessory Use Structure	\$50 (effective beginning 10/11/2021)
Engineering Analysis	Cost
Village Property Status Reports	\$30
Development Agreement Fee	\$500 min + time & expenses
Fee in Lieu of Parking	\$3,000 per space per year

Building Fees

Fees are based on ALL living areas and garage

Residential - 1 and 2 Family

1. New Structure Fees include building, electric, plumbing, HVAC and erosion permits

0-1499 sq. ft.	\$850
1500 - 1999 sq. ft.	\$1,000
2000 - 2499 sq. ft.	\$1,100
2500 - 3000 sq. ft.	\$1,150
Over 3000 sq. ft.	\$1150 plus \$0.10 per sq. ft. over 3000 sq. ft.

Manufactured Dwellings (modular) \$500 plus additions or garage per item #3 below

2. State Seal \$35

3. Additions/Remodels/Alterations

a. Building	\$0.11 per sq. ft. (\$75.00 minimum)
b. Electric, plumbing, HVAC	
0 to 500 sq. ft.	\$40 each
501 to 1000 sq. ft.	\$50 each
1001 to 1250 sq. ft.	\$60 each
1251 to 2000 sq. ft.	\$75 each
2001 to 2500 sq. ft.	\$100 each
Over 2500 sq. ft.	\$0.04 per sq. ft. each

c. Erosion (below grade over 400 sq. ft.) 40 additions only

4. Electric Service \$45

5. Temporary Occupancy \$50

6. Early Start (footing and foundation only) \$50

Accessory Structures (detached garages, storage buildings)

Decks - all sizes

a. Building	\$0.08 per sq. ft. (\$40 minimum)
b. Electric	\$0.04 per sq. ft. (\$40 minimum)
c. Plumbing	\$0.04 per sq. ft. (\$40 minimum)
d. HVAC	\$0.04 per sq. ft. (\$40 minimum)

Commercial (non-state reviewed plans)

1. New buildings, additions, alterations, remodels

a. Building	\$0.12 per sq. ft. (\$75 minimum)
b. Electric, plumbing, HVAC	
0 to 600 sq. ft	\$50 each
601 to 1250 sq. ft	\$75 each
1251 to 2000 sq. ft	\$100 each
2001 to 2500 sq. ft	\$125 each
Over 2500 sq. ft.	\$0.05 per sq. ft. each
c. Storage, warehouses, detached garages	\$0.08 per sq. ft

2. Temporary Occupancy, Change of Use, Occupancy	\$50
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3. Early Start	\$100
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4. Electric Service	\$55
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5. Erosion Control	\$75
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6. Plan Review (those not requiring state review)	\$100
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Commercial (state-reviewed plans only)

a. Building	\$0.20 per sq. ft. (\$200 minimum)
b. Electric, plumbing, HVAC	\$0.10 per sq. ft (\$75 minimum each)

Miscellaneous

Re-inspection fee	\$30
Failure to call for inspection	\$30
Double fees are due if work is started before permit is issued	
Extension permit (valid for 24 months)	25% of original fees
Agricultural buildings	\$0.05 per sq. ft. (\$50 minimum)
Raze/Demo permit	\$40